



Saturday, June 24, 2017  
Buckley Park  
12:30PM – 6:00PM

## BOOTH RENTAL FORM for DURANGO PRIDE FESTIVAL 2017

*Saturday, June 24<sup>th</sup> marks our eighth year of Pride Festivals in Durango. We are working hard to attract 1000 people to the festival this summer. Having a booth at the **Durango Pride Festival** provides advertising for your business that will ensure support from the LGBTQIA+ community and allies during the festival and in the future. Thank you.*

Organization Name: \_\_\_\_\_

Non-Profit/Tax Exempt Number (if applicable): \_\_\_\_\_

Contact: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Contact E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Please describe the items to be sold or activity to take place at your table.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will your booth have a tent?    YES    NO

*Booth opportunities are limited. You must provide your own tables and tents.*

### Table Pricing

Proceeds raised from booth fees and donations go toward the sustainability of the **Durango Pride Festival**, and to other events that promote awareness about and resources for LGBTQ people in the Four Corners region.

Food Vendor Booth                    \_\_\_\_\_ x \$125.00 = \_\_\_\_\_  
For-profit General Booth w/electric    \_\_\_\_\_ x \$ 75.00 = \_\_\_\_\_  
For-profit General Booth no electric    \_\_\_\_\_ x \$ 50.00 = \_\_\_\_\_  
Non-profit General Booth                \_\_\_\_\_ x \$ 25.00 = \_\_\_\_\_

**Mail this form and your check no later than June 10, 2017, to:**

Durango Pride Festival  
Attn: 4c Alliance for Diversity  
PO Box 1656  
Durango CO 81302

**Make Checks payable to: Four Corners Alliance for Diversity**  
A 501(c)(3) nonprofit organization.

*I have read and agree to the terms and conditions of the **Durango Pride Festival 2017 Booth Rental** as outlined by "BOOTH SPACE INFORMATION & AGREEMENTS."*

Signature of Vendor/Agency Representative: \_\_\_\_\_ Date \_\_\_\_\_

**Once received and processed, you will receive confirmation from a committee member.**

# BOOTH SPACE INFORMATION & AGREEMENTS

***Important: Read through, sign previous page, and save this page for records.***

1. Booth space is limited to 10'x10' Space is limited. Additional charges for electricity.
2. Set-up time begins at 10:00 am. Please set-up in a timely way. All set-up must be done by 11:45 am. The procession begins at noon.
3. Parking is extremely limited. We encourage alternative methods of transportation. If driving, please be sure NOT to park in any reserved parking spaces allotted for area business/residents or surrounding business/patron parking lots.
4. Each organization is responsible for clean-up of their area. Please remove all trash and dispose of properly. You are responsible for packing out any trash. To take as much trash as possible out with as trash dumpsters after a large event can become full or over-packed.
5. The **Durango Pride Festival** planning committee reserves the right to request non-approved merchandise be removed from sales tables. All merchandise will be previewed prior to event opening.
6. One responsible adult (over the age of 18 years) must be present at all times during booth operation.
7. Vendors agree to accept all liability for table space and equipment, merchandise, acts of employees or volunteers and hold the **Durango Pride Festival** committee and sponsors harmless and free of liability.
8. All food vendors must have a food handlers license, and maintain sanitary conditions at all times. All food vendors pay the \$125 booth rental fee to Four corners Alliance for Diversity sustainability efforts. All for-profit and non-food vendors agree to pay stated booth rental fees.
9. If you are a vendor and will be selling merchandise, by Colorado state law, all vendors are required to have a sales tax license and are responsible for paying 7.9% sales tax. Please include a copy of your sales tax license with your table form. If you do not have a sales tax license, you must make prior arrangements with the **Durango Pride Festival** committee.
10. Cancellation Policy: Full refund if cancelled on or before June 1, 2017.